The Van Nuys Woman's Club

SIXTY-SEVENTH YEAR

1979 - 1980

YEAR BOOK

1979-1980

Organized
April 3, 1912

Federated
July 1912

Incorporated
October 1916

MEETINGS
Club House
Second & Fourth
Wednesdays

Luncheon
12 o'clock noon

Resident Managers
14836 Sylvan St., Zip-91411
Tel. 997-9093

HISTORY OF THE VAN NUY'S WOMANS CLUB

1912 - 1980

On February 22, 1911 the town of Van Nuys was founded, and little more than a year later on the afternoon of Wednesday, April 3, 1912, sixteen women of the community met at the home of Mrs. H. S. Trotter for the purpose of organizing a woman's club. Mrs. Trotter was chosen to serve as the chairman and Mrs. W. A. Bowen as secretary.

The group had been meeting as "The Mission Study Class of Van Nuys" but wanted to broaden the scope of their activities.

The purpose of the new organization, to be known as the Van Nuy's Woman's Club was defined as: The promotion of mutual information of its members along social, literary and civic lines.

Dues for the first year were $1.00, with business meetings scheduled for alternate

Wednesdays, at 3 o'clock, following a half hour of social programs.

At the first regular meeting, held at the home of Mrs. Bachtelheimer, April 17, 1912, the Constitution and Bylaws were adopted as presented.

Mrs. H. S. Trotter was elected president.

One of the first acts was to apply for membership in the California Federation of Women's Clubs and the Los Angeles District, which application was granted in July 1912.

The Van Nuys Woman's Club received its charter as a non-profit organization as of October 3, 1916.

The clubhouse was built on a lot given the club by Mrs. Ida Bailey on Virginia Street (now Sylvan Street) with an option to buy the adjoining lot for $550.00. Mrs. Elizabeth K. Houghton offered to lend the club $3000.00 to build the clubhouse. The offer was accepted.

The cornerstone was laid March 16, 1917.

The club was able to hold its Annual meeting, April 25, 1917, in their new building.

The membership at the peak of its growth was 250.

It has been one of the most honored clubs in the San Fernando Valley with a very proud history of civic awareness.

PRESIDENT'S MESSAGE

Warm personal greeting to each of you from your President and Board of Directors. We are looking forward to a fine club year and counting on your help and cooperation to carry out our plans in the club and the community.

MILDRED CHAPMAN

FRIENDSHIP

Give me the love of friends and I
Shall not complain of cloudy sky
Or little dreams that fade and die.
Give me the clasp of one firm hand
The lips that say "I understand"
And I shall walk on holy land.
For fame and fortune burdens bring
And winter takes the rose of spring
But friendship is a Godlike thing.

A COLLECT FOR CLUBWOMEN

Keep us, O God, from pettiness; let us be large in thought, in word, in deed.

Let us be done with fault-finding and leave off self-seeking.

May we put away all pretense and meet each other face to face without self-pity and without prejudice.

May we never be hasty in judgment and always generous.

Let us take time for all things; make us grow calm, serene, gentle.

Teach us to put into action our better impulses, straight-forward and unafraid.

Grant that we may realize it is the little things that create differences; that in the big things of life we are at one.

And may we strive to touch and know the great common woman's heart of us all, and, O Lord God, let us not forget to be kind!

--Mary Stewart,
Colorado, 1904

FLAG SALUTE

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands. One Nation under God, indivisible, with Liberty and Justice for all."

GOD BLESS AMERICA

God bless America, Land that I love
Stand beside her, and guide her,
Through the night with a light from above,
from the mountains, to the praires,
To the oceans, white with foam.
God bless America, My home sweet home--
God bless America, My home sweet home.

AMERICA

My country, 'tis of thee,
Sweet land of liberty,
Of thee I sing.
Land where my fathers died;
Land of the Pilgrim's pride!
From eve'ry mountain side,
Let freedom ring!

Our fathers' God to Thee,
Author of Liberty, To Thee we sing,
Long may our lands be bright,
With freedom's holy light,
Protect us with thy might,
Great God, our King.

THE STAR-SPANGLED BANNER

Oh! say can you see, by the dawn's early light,
What so proudly we hailed at the twilight's last gleaming,

Whose broad stripes and bright stars through the perilous fight,

O'er the ramparts we watched, were so gallantly streaming?

And the rockets' red glare, the bombs bursting in air,

Gave proof through the night that our flag was still there.

Oh! say does that Star-Spangled Banner yet wave
O'er the land of the free, and the home of the brave?

On the shore dimly seen through the mist of the deep,
Where the foes haughty host in dread silence reposes,

What is that which the breeze o'er the towering steep,
As it fitfully blows, half conceals, half discloses?

Now it catches the gleam of the morning's first beam
In full glory reflected, now shines on the stream'k!

'Tis the Star-Spangled Banner; oh, long may it wave
O'er the land of the free, and the home of the brave.

Oh, thus be it ever, when freemen shall stand,
Between their loved homes and the war's desolation

Blest with victory and peace, may the heav'n rescued land

Praise the power that hath made and preserved us a nation!

Then conquer we must, when our cause it is just,
And this be our motto: "In God Is Our Trust!"

And the Star-Spangled Banner in triumph shall wave
O'er the land of the free, and the home of the brave.

HONORARY LIFE MEMBERS

All past presidents, and
Mrs. A. H. Bierkamp (Martha Matthews)

POET LAUREATE

Mrs. A. H. Bierkamp (Martha Matthews)

COMPLIMENTARY MEMBERS

Feature Editor,
Valley News 997-4111

Los Angeles Times,
Valley Woman's Editor 786-0741

Wives of all resident ministers.

SIERRA-CAHUENGA DISTRICT

PRESIDENT ..... MRS. ELWOOD BLY (MARY)
39121 Octillo Drive
Palmdale 93550
1 (805) 947-8080

CORRESPONDING
SECRETARY ..... MRS. EDWARD PAVLICK (AIMEE)
16264 Itasca Street
Sepulveda 91343
(213) 892-0582

LOCAL HONORS

MRS. JAMES L. NEEL .... District Past President
Financial Security Chairman

MRS. EDWARD TRAURIG . Spiritual Values Chairman

CONVENTIONS
1980

Sierra-Cahuenga District .... April 15-17, 1980
Antelope Valley Inn
Convention Center

State Convention ..... May 5-8, 1980
Redlion Inn
Sacramento

General Federation
Convention ..... June 1-6, 1980
Chase Hotel
St. Louis, Mo.

SPECIAL EVENTS

Friendship Fantasy ..... February 8, 1980

EXECUTIVE BOARD

PRESIDENT ..... MRS. GEORGE O. CHAPMAN (MILDRED)
15440 Hart Street
Van Nuys 91406
785-2867

1ST VICE PRESIDENT ..... MRS. MARTIN FRITZEN (FLORENCE)
7332 Variel Avenue., #10
Canoga Park 91303
884-9469

2ND VICE PRESIDENT ..... MRS. DANIEL FLEMING (DOROTHY)
5326 Natick Avenue
Van Nuys 91411
784-3762

RECORDING SECRETARY ..... MRS. E. T. MARTIN (GRACE)
14238 Friar Street
Van Nuys 91401
785-0358

CORRESPONDING SECRETARY ..... MRS. CLYDE PORTER (MARGARET)
6609 Orion Avenue
Van Nuys 91406
780-0741

FINANCIAL SECRETARY ..... MRS. FRITZ GUTH (LOTTI)
15405 Covello Street
Van Nuys 91406
782-3145

TREASURER ..... MRS. JAMES E. O'LEARY (MAE)
4809 Ranchito Avenue
Sherman Oaks 91423
986-9932

DIRECTORS

GARDEN ..... Mrs. Robert Krieger (Mary)

HOSPITALITY ..... Mrs. John Osborn (Pearl)

PRESS ..... Mrs. Chester Kaatz (Florence)

PROGRAM ..... Mrs. Clarence Funk (Charlotte)

WAYS AND MEANS .. Mrs. William Wuest (Margaret)

HOUSE RENTALS ..... Mrs. Richard White (Ena)

PARLIAMENTARIAN ... Mrs. Edward Traurig (Leone)

JR. PAST ..... Mrs. James L. Neel (Dorothea)

PAST PRESIDENTS

*Mrs. Lucy Trotter Smead	1912-1914
*Mrs. Elizabeth Houghton	1914-1916
*Mrs. Sara Kellogg	1916-1918
*Mrs. Carl Barkla	1918-1920
*Mrs. Phoebe Hubbel	1920-1922
*Mrs. Charles H. Steere	1922-1924
*Mrs. B. R. Holloway	1924-1926
*Mrs. E. A. Moehn	1926-1928
*Mrs. W. J. Murray	1928-1929
*Mrs. Charles I. Thacker	1929-1931
*Mrs. Belle Bever	1931-1933
*Mrs. J. W. Praiswater	1933-1935
*Mrs. W. J. Murray	1935-1936
*Mrs. L. A. Mountford	1936-1938
*Mrs. Portia Young Campbell	1938-1940
*Mrs. James Wibray	1940-1942
Mrs. H.S. Brown	1942-1944
*Mrs. Garnet Zarn Tingle	1944-1946
*Mrs. Ross Rook	1946-1947
*Mrs. Milo Thompson	1947-1948
Mrs. Harold Orner	1948-1950
Mrs. Lloyd G. Rainey	1950-1952
Mrs. Raymond Post	1952-1953
Mrs. George O. Chapman	1953-1955
*Mrs. Howell C. McDaniel	1955-1957
Mrs. J. Howard Wilson	1957-1958
Mrs. George L. Baker	1958-1959
Mrs. James L. Neel	1959-1961
Mrs. Lewis M. Reed	1961-1963
Mrs. Robert L. Ellis	1963-1965
Mrs. Andrew Hamilton	1965-1967
Mrs. John Osborn	1967-1969
Mrs. Martin Fritzen	1969-1970
Mrs. Edward Traurig	1970-1973
Mrs. Robert Ellis	1973-1975
Mrs. James L. Neel	1975-1979

*Deceased

A USEFUL PATTERN

When the thoughts you are wearing seem torn
And your efforts wait clothed in despair,
Renew this useless Pattern
And develop new interests to share.

Start each day with tenderness.
Add strength of love and peace.
Include the value of temperance.
And permit your faith to increase.

Enjoy the search for good deeds.
Expect to find success!
Neglect not your prayerful needs.
Nor cease your friends to bless.

When your thoughts seem faded and torn
And your efforts clothed in a "mess,"
Do not submit – unknown and forlorn.
Wear a new Pattern of Happiness.

Martha Matthews
Poet laureate
Van Nuys Woman's Club

IN MEMORIAM

There is a plan far greater than the
plan you know...
There is a landscape broader than
the one you see...
There is a haven where storm-tossed
souls may go...
You call it death - we Immortality.

MRS. HARRY E. CAMPBELL

MRS. G. W. DICKEY

VAN NUYS WOMAN'S CLUB PHILANTHROPIES

CLUB SCHOLARSHIPS

District Scholarship
Van Nuys High School English Award
Valley College Nurses Scholarship

CLUB PHILANTHOPIES

American Cancer Society
Heart Fund
Junior Blind
Multiple Sclerosis
Salvation Army
Veteran's Affairs - Collection
Van Nuys Community Service Center
Van Nuys Library for Memorials
Van Nuys Parks and Recreations
Y.M.C.A.
Los Angeles Police Memorial Fund

CLUB CHAIRMEN AND COMMITTEES

ACCOMPANISTS . . . . . Mrs. Eugene Cotter
Mrs. Frederick Riemer
FINANCE AND BUDGET . . . . . Mrs. James O'Leary
Mrs. Daniel Fleming
Mrs. Fritz Guth
Mrs. Richard White
FRIENDSHIP CHAIRMAN . . . . . Mrs. Earl Curry
GUEST BOOK . . . . . Miss. Kathryn Marshall
HISTORY . . . . . Mrs. James Neel
Mrs. George Chapman
LAW OBSERVANCE . . . . . Mrs. Edward Traurig
LUNCHEONS . . . . . Mrs. Richard White
MEMBERSHIP . . . . . Mrs. Daniel Fleming
PARLIAMENTARY LAW AND
BY-LAWS . . . . . Mrs. Edward Traurig
PRESS . . . . . Mrs. Chester Kaatz
PROGRAM . . . . . Mrs. Clarence Funk
Co-Chairman Mrs. E. T. Martin
RENTALS AND HOUSE . . . . . Mrs. Richard White
RESERVATIONS . . . . . Mrs. Donald Ellsworth
Mrs. H. N. Stenen
SPIRITUAL VALUES . . . . . Mrs. Etta Darling
VANGUARD . . . . . Mrs. Hartwell Petty
WAYS AND MEANS . . . . . Mrs. William Wuest
VETERANS . . . . . Mrs. Ralph Kingdom

FEDERATION CHAIRMEN

AMERICAN HERITAGE
AND CITIZENSHIP . . . . . Mrs. Helen Slocum
ART . . . . . Mrs. Daniel Fleming
BEAUTIFICATION AND GARDENS . Mrs. Robert Krieger
COURTESIES AND AMENITIES . . . . Mrs. James Neel
CREATIVE EXPRESSION AND
MUSIC . . . . . Mrs. William Wuest
E S O . . . . . Mrs. Ben Stark
SCHOLARSHIPS . . . . . Mrs. Gordon Woods
SPIRITUAL VALUES . . . . . Mrs. Etta Darling

GARDEN SECTION

CHAIRMAN . . . . . Mrs. Robert Krieger
CO-CHAIRMAN . . . . . Mrs. William Wuest
SECRETARY . . . . . Mrs. Clyde Porter
TREASURER . . . . . Mrs. Donald Ellsworth
PROGRAM . . . . . Mrs. Walt Keeshen
WAYS AND MEANS . . . . Mrs. Alfred Messineo
LUNCHEONS . . . . . Mrs. Roger Eaton
INSPIRATIONAL . . . . . Mrs. Etta Darling
TIMELY TOPICS . . . . . Mrs. Mabel Riemer
HOSPITALITY-
MONEY FOR PINES . . . . Mrs. Fritz Guth
DECORATIONS . . . . . Mrs. Robert Ward
Assisted by: . . . . . Mrs. Harry Lamont
. . . . . Mrs. Ben Stark

HOSPITALITY COMMITTEE

CHAIRMAN . . . . . Mrs. John Osborn
CO-CHAIRMAN . . . . . Mrs. Walt Keeshen
COMMITTEE . . . . . Mrs. Gordon Wood
Mrs. Lowell Thomas
Mrs. Frank Gould
Mrs. Frederick F. Riemer
Mrs. Alfred Messineo
Mrs. H. N. Steenen

ARTISTS

OCTOBER AND
NOVEMBER . . . . . Madaline Carrick

DECEMBER . . . . . Jean Ingles

JANUARY . . . . . Mabel Love

FEBRUARY AND
MARCH . . . . . Deloris Naugle

APRIL AND
MAY . . . . . Martha Keshian

JUNE AND
JULY . . . . Ruth McMullen - Pat Salzman

CALENDAR OF YEAR'S ACTIVITIES

1979 - 1980

OCTOBER

October 3 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Harry Black, Senior Citizen program
12:00 noon Dessert. Cards

October 10 OPENING TEA - FEDERATION AND RECIPROCITY DAY
1:00 p.m. Program: Carl Hieger, singer
Chairman: Hospitality Committee and Board Members

October 18 Dessert Card Party, Thurs. 12:30

October 24 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Olga Van Enden, book review

NOVEMBER

November 7 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Atlantic Richfield, "The Politics of Energy"
12:00 noon Dessert, Cards

November 14 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Garden Section - Irene and Ray Poquette - "Travel Tips"

November 28 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Charles Zies, lecture on Bees

November 29 Dessert Card Party, Thursday
12:30 p.m.

DECEMBER

December 5 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Christmas Party, songs and maybe Santa
12:00 noon Dessert, Cards

December 12 REGULAR MEETING - HOLIDAY BAKE SALE
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Barbara Gill, impersonations, book review

JANUARY

January 2 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Alma Stark, ESO Ch. - book review
12:00 noon Dessert, Cards

January 9 REGULAR MEETING, Wednesday
12:00 noon "BIRTHDAY LUNCHEON"
1:00 p.m. Meeting
Program: Grace Lynne Martin, Soprano, pianist

January 17 Dessert Card Party, Thursday
12:30 p.m.

January 23 REGULAR MEETING
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Choral Bells

FEBRUARY

February 6 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Water and Power Dept. - speaker and films
12:00 noon Dessert, Cards

February 13 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Garry McClinic - singer, concert pianist

February 21 Dessert Card Party, Thursday
12:30 p.m.

February 27 REGULAR MEETING, Wednesday
12:00 noon Luncheon
1:00 p.m. Meeting
Program: Ferdinand Mendenhall - lecture and slides on China

MARCH

March 5 GARDEN SECTION
10:30 a.m. Wednesday, Clubhouse
11:00 a.m. Program: Braille Institute, Carl Kahan on Gardening
12:00 noon Dessert, Cards

March 12 — REGULAR MEETING, Wednesday
12:00 noon — Luncheon
1:00 p.m. — Meeting
Program: Donna Gardner, Harpist

March 20 — Dessert Card Party, Thursday
12:30 p.m.

March 26 — REGULAR MEETING, Wednesday
12:00 noon — Luncheon
1:00 p.m. — Meeting
Program: Kip Boyle, lecture on Antiques

APRIL

April 2 — GARDEN SECTION
10:30 a.m. — Wednesday, Clubhouse
11:00 a.m. — Program: Gladys and Bryan Riggs - film and music
12:00 noon — Salad Bar, Cards

April 9 — REGULAR MEETING, Wednesday
"CHARTER AND PAST PRESIDENTS' DAY"
12:00 noon — Luncheon
1:00 p.m. — Meeting
Program: Juanita McCollum and Helen Vanderlinde - "God's Citadels at Easter"

April 17 — Dessert Card Party, Thursday
12:30 p.m.

April 23 — REGULAR MEETING, Wednesday
12:00 noon — Luncheon
1:00 p.m. — Program: Dr. M. Judson, Humorist and Lecturer

MAY

May 7	GARDEN SECTION
10:30 a.m.	Wednesday, Clubhouse
11:00 a.m.	Program: Tabor Gallery - speaker and film "One Person too Late"
12:00 noon	Dessert, Cards
May 14	REGULAR MEETING, Wednesday "MAY BRUNCH"
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: The Present Co., - six vocalists with instruments
May 15	Dessert Card Party, Thursday 12:30 p.m.
May 28	REGULAR MEETING, Wednesday
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Program: Mrs. Norma Lundgren, soprano

JUNE

June 4	GARDEN SECTION
10:30 a.m.	Wednesday, Clubhouse
11:00 a.m.	Program: Municipal Arts - "History of Los Angeles"
12:00 noon	Dessert, Cards
June 11	JUNE INSTALLATION
12:00 noon	Luncheon
1:00 p.m.	Meeting
	Installation
	Program: Pauline Brothers - pianist

STANDING RULES

1. Scholarships shall be given yearly at the discretion of the Board.

2. All guests shall sign a register at desk in lobby.

3. Standing luncheon reservations shall be made at the beginning of each club year. Reservations may be cancelled as late as 12:00 noon on Monday preceding a meeting. Members will be held responsible for all reservations not cancelled.

4. No properties of the Club shall be loaned or removed from the premises. Nor shall the piano be moved from the stage.

5. The Parliamentarian shall sit in on the Executive Board meetings.

6. There shall be a Finance Committee, its membership to be composed of the Treasurer, Financial Secretary, Rental and House Chairman, also one Club member appointed by the President.

7. In the absence of the Treasurer, the President shall have power to sign all checks.

8. Each new member upon payment of dues shall be required to sign by-laws.

9. The Hospitality Chairman and her committee shall have charge of the May Breakfast. Members serving on the committee shall be limited to eight members.

10. Upon request of a member, non-resident guest may be issued a visitors permit. Said (card) shall be for a 3 month period on payment of $7.50 per period with a maximum of six consecutive months per person.

11. The books of the Treasurer, Financial Secretary and Rental Chairman shall be audited annually.

12. Expenses of the President to the District and State Conventions shall be paid by the Club. Registration fees for all delegates shall be assumed by the Club.

13. Procedure books, keys, typewriters and any other material or records pertinent to each office and committee shall be maintained and handed on by each officer and chairman to her successor, obtaining a receipt for same. Each officer and chairman of a committee shall render in triplicate a written report of her year's work to be reported at the Annual Meeting - one copy to be retained, one to the President and one to the Recording Secretary.

14. No chairman shall incur any expense without the approval of the Board.

BY-LAWS

ARTICLE I -- NAME

The name of the corporation shall be:
"THE VAN NUYS WOMAN'S CLUB"

ARTICLE II -- PURPOSE

The purposes of the Club are:

1. Advancement in all lines of general culture.

2. Promotion of the general welfare of the community.

3. Acquisition and holding of real estate and personal property to promote the other purposes of the organization.

ARTICLE III -- MEMBERSHIP

Section 1

ALL RESIDENTS OF VAN NUYS and vicinity are eligible to membership.

Section 2

There shall be three classes of memberships.

(a) An ACTIVE MEMBER is one who is entitled to all rights and privileges of the Club upon payment of full annual dues.

(b) An HONORARY LIFE MEMBERSHIP may be conferred upon any member for distinguished service to the Club, upon recommendation of the Board of Directors. Such membership shall be entitled to all rights and privileges of an active member. All Past Presidents shall automatically become Honorary Life Members. All Charter Members shall be given an Honorary Life Membership.

(c) COMPLIMENTARY MEMBERSHIP shall be conferred upon wives of all resident ministers, and representatives of the Press. Such members shall have no voting privileges.

Section 3

Applicants for membership shall be proposed in writing by a member and endorsed by two other members, all three of whom are members in good standing, said application shall be accompanied by a $5.00 fee plus annual dues.

A candidate shall become a member of the club upon election by the Board of Directors. Three negative votes shall exclude a candidate.

Section 4

Any member may terminate her membership in the club by tendering her resignation in writing to the Recording Secretary and paying all dues, and upon its acceptance by the Board of Directors, she shall cease to be a member. Members in good standing whose resignations are accepted may receive a card stating the fact, and such members may at any time be reinstated by paying an affiliation fee of $5.00 and the regular dues. Any member whose membership shall cease as herein provided, or otherwise, shall have no interest in the property and assets of the club and shall be deemed to have abandoned and assigned all such interests to it.

Section 5

Newly elected members shall be liable to the creditors of the Club for their proportion of its then existing indebtedness and liabilities in like manner, and to the extent as if they had been members at the time when such indebtedness and liabilities were incurred.

ARTICLE IV -- OFFICERS

Section 1

The officers of the Club shall be: President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, and Treasurer.

Section 2

An Officer shall have served at least two years as an elective officer to be eligible for the office of President.

Section 3

The Board of Directors shall consist of fourteen members and shall include President, First Vice President, Second Vice President, Recording Secretary, Corresponding Secretary, Financial Secretary, Treasurer, and seven other Directors. By virtue of her office the Junior Past President shall become one of the seven directors automatically. A report of the business of the Board of Directors shall be given at the annual business meeting of the club. Nine members shall suffice for a quorum of the Board of Directors.

ARTICLE V

DUTIES OF THE BOARD OF DIRECTORS

Section 1

The President shall preside at all meetings of the club and of the Board of Directors, and shall call special meetings. She shall sign all contracts ordered by the Board of Directors. She shall appoint a Parliamentarian, Auditor and Chairman of all standing committees subject to the approval of the Board of Directors. She shall be a member exofficio of all appointed committees, and a delegate to all conventions.

Section 2

The First Vice President shall, in the absence of the President, assume the duties of the President. She shall also serve as Federation Secretary and/or Dean of Chairmen, and shall attend all District Board meetings.

Section 3

The Second Vice President shall, in the absence of the President and First Vice President, assume the duties of the President. She shall

also serve as Membership Chairman.

Section 4

The Recording Secretary shall keep the minutes of the Club and Board of Directors meetings and shall read the minutes of the Club at each succeeding meeting for approval. She shall keep the By-Laws and Standing Rule Book up to date. She shall notify all delegates of their appointments and send credentials to such delegates. She shall keep an official list of all committees.

Section 5

The Corresponding Secretary shall conduct the general correspondence of the Club. She shall send out notices and notify applicants of their acceptance as members of the Club, and keep the necessary stationery and printing.

Section 6

The Financial Secretary shall receive all moneys and remit to the Treasurer, taking a receipt for same. She shall keep the membership files up to date and shall notify members of delinquent dues.

Section 7

The Treasurer shall receive all moneys from the Financial Secretary giving receipt for same, and shall deposit said moneys in a bank designated by the Board of Directors. She shall sign all checks written for bills and obligations after being approved for payment by the Board of Directors. She shall give a monthly report to the club and to the Board of Directors, said report to be made in triplicate, one copy to be retained, one copy to the President and one to the Recording Secretary. She shall keep in her possession one key to the safe deposit box (the President keeping the other) and shall see that all bonds and important papers be kept there.

Section 8

Directors shall be elected for specific chairmanships, i.e., Garden Section, Press, House and Rentals, Programs, Ways and Means and Hospitality, and both the nominating and election ballots shall be set up accordingly.

Section 9

Two consecutive unexcused absences by any member of the Board of Directors from the monthly board meetings shall constitute a resignation, and the office shall be filled as elsewhere provided in these By-Laws.

Section 10

The Board of Directors shall have charge generally of the affairs of the Club; elect or reject candidates for membership; fill all vacancies in office and in the Board of Directors; appoint the Auditor; approve or disapprove and pay all bills for current expenses of the Club. No expenditure exceeding $100.00 shall be planned by the Board of Directors without a two-thirds vote of members present, taken at a regular meeting, due notice having been given at the previous meeting.

Section 11

Directors of the Club shall, each year, at the Board meeting in May, make a full report, to the Board, of all property, real and personal, belonging to the Club, or held in trust by it; the condition thereof, together with any recommendation relating thereto that they may deem best.

Section 12

Ten members in good standing may, at any time, request in writing, special action by the Board of Directors upon amendments proposed by them, upon complaints concerning neglected duties of, transcending of privileges, or upon any other matter of interest to the Club.

Section 13

The number of Directors of the Club may be increased to a number not exceeding thirty-one, or diminished to a number not less than three, at any regular annual election of the Club, by a two-thirds vote of the members present, provided notice of such changes has been given in a manner prescribed for amendments to the By-Laws.

Section 14

All resolutions must first be presented to the Board of Directors and brought before the assembly with recommendations of the Board.

ARTICLE VI -- NOMINATIONS AND ELECTIONS

Section 1

The nominating committee shall be formed at the first regular meeting in March and shall consist of two members appointed by and from the Board of Directors (one of whom shall be the chairman) and three members elected by the assembly.

Section 2

At the second regular meeting in March a nominating ballot shall be presented to each qualified member attending, for the purpose of assisting the nominating committee.

Section 3

At the first regular meeting in April the nominating committee shall present to the club a list of nominees, at which time nominations from the floor will be in order. In the event there is only one candidate for each office, the Recording Secretary shall be authorized to cast a unanimous ballot at the close of nominations. In which case there will be no election held.

Section 4

The election shall be held at the regular club meeting the fourth Wednesday in April when there is more than one candidate for an office.

Polls shall open at 10:00 o'clock in the morning and closing at 1:00 o'clock. At the closing of the polls, the election committee shall count the votes and announce the results of the election. A plurality vote shall elect.

Section 5

Only members in good standing may vote. They shall register and present membership card for current year or be officially vouched for.

Section 6

Officers and directors of the Club shall be elected to serve one year, or until their successors are elected and qualify.

Section 7

The new officers and directors of the Club shall be installed and enter upon their duties at the closing meeting of the year.

ARTICLE VII -- DUES

Section 1

Each member shall pay annual dues of $15.00 in addition, each member shall pay the current Federation dues of $2.60. Dues payable June 1st.

Section 2

Persons applying for membership later than January first, shall have the dues for that year pro-rated to correspond with that fraction of the year remaining. This information to be given to them by the Membership Chairman.

Section 3

Any member whose dues remain unpaid after November 1st, shall be mailed a notice thereof by the Financial Secretary; and if unpaid at the end of thirty days; shall be dropped by announcing the fact to the Board and making a record thereof in the minutes, and notifying the member. Such a member may be reinstated by paying the initiation fee and dues.

Section 4

The Board of Directors shall have the power to remit dues of any member for one year by unanimous consent when it shall be deemed for the best interest of the Club.

ARTICLE VIII -- MEETINGS

Section 1

The regular meetings of the Club shall be held the second and fourth Wednesday in each month of the club year, beginning with the second Wednesday in October and ending with the second Wednesday in June; except as otherwise ordered by the Club or Board of Directors. Twenty-five percent of members shall suffice for a quorum at any meeting of the Club, and a less number may adjourn.

Section 2

The regular annual business meeting of the Club shall be held the fourth Wednesday in May at which time the committee reports shall be presented.

Section 3

Charter Day shall be recognized at one regular club meeting during the year, in such manner as the Club may direct.

Section 4

Special meetings shall be held whenever deemed advisable by a majority of the Board of Directors, or shall be called whenever requested in writing by at least one-third of the members, and presented to the Recording Secretary. No notice shall be necessary for any regular meeting but notice of the other meetings, their times and purpose, must be given by publication in some paper of general circulation, published in the City of Van Nuys or by sending notice by mail to each member at least two days before date thereof.

Section 5

A card of membership in any federated club located fifty miles or more from Van Nuys, shall admit to four meetings of the club.

ARTICLE IX -- SECTIONS

Section 1

Sections for special studies or work may be established by the Executive Board of the Club upon the request of ten members, each of whom shall pledge herself to become an active member of the Section, and one of whom shall be willing to take the Chairmanship.

Section 2

All members of Sections shall be members of the Club and all Club members shall be eligible to membership in any Section.

Section 3

Each section shall have a chairman, appointed by the President (subject to approval of the Executive Board) with the exception of the Garden Section who shall submit the name of its candidate for chairman to the Nominating Committee of the Club, no later than the second meeting in March. The chairman of each section shall present an annual written report of the Section's activities and finances to the President, to be read at the regular annual business meeting in May.

The Section members may have such other officers as they consider necessary.

Section 4

Minutes of regular meetings and financial records of each Section shall be kept as a permanent record.

Twenty-five percent (25%) of the members shall constitute a quorum for transaction of Section business.

In the event a section shall be dissolved, any monies remaining in the section treasury, shall revert to the club treasury.

Section 5

Section fund-raising events and projects shall be approved by the Board of Directors.

Section 6

Approval of the Board of Directors shall be obtained by each Section for regular meeting dates and use of Clubhouse facilities for other occasions.

Section 7

No section shall have authority to incur any indebtedness binding upon the Club unless approved by the Board of Directors.

Section 8

Section members may adopt Standing Rules for the operation of the Section which shall not be in conflict with the Club By-Laws and Standing Rules, with the approval of the Board of Directors.

Section 9

No section shall become affiliated with any outside organization.

Section 10

Each section shall be self-sustaining. If the question of engaging a paid instructor, should arise, or the purchase of supplies and/or materials for members under instruction, the Section shall assume full responsibility.

ARTICLE X -- PARLIAMENTARY AUTHORITY

Robert "Rules of Order" revised, shall be the authority for the business meeting of the Club, except when it conflicts with the By-Laws or standing rules.

ARTICLE XI

These By-Laws may be amended at any regular

meeting by a two-thirds vote of members present, provided notice of the proposed amendments has been given at the previous regular meeting. Such By-Laws shall take effect immediately unless a future time has been given in the motion to adopt.

ARTICLE XII -- COVENANT

Whereas, the provision of these By-Laws requires the signature of each member of the Club, it is hereby covenanted, agreed and understood that by signing these By-Laws we each mutually bind and pledge ourselves to all laws and regulations of the Club made in accordance herewith, and the laws of the State of California.

CLUB MEMBERS

1979-1980

A

ALLINGTON, MRS. BRUCE F. (CLARA) 785-2392
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T

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WUEST, MRS. WILLIAM (MARGARET) 780-0938
14659 Friar St., V.N. 91411

1979

JANUARY

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OCTOBER

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DECEMBER

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